

PRESIDENT'S COUNCIL

May 25, 2011

4:00 p.m., North Lounge

MINUTES

Attending: S.Kinsella, D.Seelie, J.Keeler, K.Rose, R.Brown, C.Whitney, R.Hannon

President's Council Minutes – May 11, 2011

MSC (J.Keeler/D.Seelie) to approve the May 11, 2011 minutes.

Employee of the Month for May 2011

Lupe Alfaro was selected as the employee of the month for May 2011.

President's Council/Shared Governance Survey

Randy Brown reported that President's Council prompted the survey to assess people's knowledge of President's Council and Shared Governance. He reviewed the survey results: there was good participation, 23% of staff responded, the smallest group was part-time faculty (6.7%); the percentage of those knowing nothing or little about President's Council has gone up; awareness of the strategic planning process and program plans has increased; the majority of respondents feel they are well or very well represented; respondent comments include suggesting representatives share information with constituencies; 48% would like to be more involved. Randy stated that some people may not be aware but they think the processes are operating. The slight rise in averages may be due to the forums and planning days that have been held. A lot of people are participating in the program and strategic planning process. We'll continue to review suggestions for improving communication as part of a continuous improvement cycle. This will be information to be used when the accreditation self-study writing process begins. Kathleen Rose suggested including a question next year that gauges people's satisfaction who are not involved in the process.

Steve Kinsella stated that this can be used as a benchmark to work on improving people's understanding of the processes. We'd like to have as many people as possible involved in the shared governance process. Kathleen stated that a shared governance manual is in development, as well as a possible shared governance fair at staff development day.

Randy will research if someone other than the President chairs President's Council at other colleges and how they are run. Joe Keeler suggested sending out the President's Council minutes college-wide with a list of the representatives to contact for information.

Summer President's Council Meeting Schedule

It was agreed that during the summer, President's Council will meet once a month on July 12 and August 9, at 2:00 at a location to be determined (no June meeting).

Draft Strategic Plan

Steve reported that the draft incorporates changes suggested by the strategic planning committee. The years will be extended through 2016. The plan was approved by consensus

Process for Employee of the Month for June, July, August, 2011

It was agreed that employees of the month for June and July will be selected at the July meeting.

Reports

Administration - Steve reported that the last apportionment report was revised for growth to 785,000 which includes approximately 400,00 extra growth. We need to keep the schedule intact as much as we can. Joe reported that a space inventory is scheduled on June 8 and 9. A follow-up meeting will be scheduled in September; the consultant will attend. The meeting will be advertised and everyone will be invited.

Supervisors/Confidentials - Candice Whitney reported that summer enrollment is up by 7% and fall enrollment is up by 13% from this time last year.

The meeting was adjourned by the President at 4:36 p.m.